

building ONE consulting, llc

Position Opportunity

Project Manager (Associate)

Building One is looking for an Architect or Engineer to operate in the role of Project Manager, with a focus on accessibility. The position involves review of a variety of aspects of building development projects during design, construction, and occupancy. The Project Manager is expected to work with significant autonomy simultaneously on several projects assigned. Individuals in this role must manage their time effectively to meet project deadlines while being able to be flexible enough to shift priorities to meet client needs. Building One provides services on projects across the United States. This position requires travel by airplane out of the region to visit project sites, which will include overnight stays.

A little about us.

Building One is a construction consulting firm that provides technical expertise to architects, owners, investors, and contractors. We are primarily based in Denver, CO, but we have additional remote employees and our business is nationwide. We are a small company in which all our employees wear many hats. Much of our work is highly technical, and our employees regularly engage in research to improve our knowledge in a variety of construction and design subjects. Our culture is one of collaboration, intellectual curiosity, technical expertise, and integrity. We are a connected group that regularly engages socially while much of our staff continues to work remotely. We are hoping to hire someone living in either Denver, CO; Los Angeles, CA; or Austin/Houston, TX.

A little about you.

The Project Manager (Associate) position requires excellent understanding of accessibility, the Americans with Disabilities Act, and the 2010 Standards for Accessible Design. Candidates should have an interest in the “technical side” of architecture and a drive to understand all types of building systems. Lifelong learners will find excitement in our culture of regular knowledge sharing. While graphic skills are beneficial, this role does not involve design. Project Managers regularly review drawings and produce written reports, so you need have superb technical knowledge of the ADA and enjoy technical writing. The ability to communicate effectively with contractors, developers, consultants, municipal officials, and project investor/equity partners is critical to the role. Strong verbal and written communication skills are required.

A little more detail.

Building One employs Project Managers with varying degree of specific field knowledge to manage specific project requirements. We provide a range of third-party consulting including expert level consulting services in the areas of accessibility and building enclosure/waterproofing. This position will have a specific focus on hospitality-type facilities. Building One typically contributes to projects through drawing review during the design process and by providing observation and reporting during construction. Some of the specific Project Manager responsibilities and assignments include, but are not limited to:

- Provide pre-construction drawing reviews and reporting,
- Monitor construction quality on-site,

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- Construction project site visits and reporting,
- Complete property condition assessments,
- Oversee accessibility specific plan reviews and site visits,
- Project management,
- other miscellaneous consulting projects completed by company.

Building One works on projects nationwide, and on occasion, internationally. To perform site observation visits, this position could require as much as 50% of work to occur outside the region. Plane travel and overnight stays paid for by the company should be expected to occur on a regular basis. Project Managers will arrange for their own travel within company guidelines. The employee will wear company supplied personal protection equipment when on site.

Minimum Position Requirements: (Please do not apply without all of the following qualifications.)

- Architectural or Engineering professional licensure, current, but not required to be in the state of Colorado.
- Minimum 4 years of experience in building design and/or construction.
- Verified experience with accessibility design.
- Strong written communication skills. (Authorship of reports in narrative format is required in this position.)
- Proficiency in Microsoft Suite applications (Word, Excel, Outlook).
- Ability to communicate effectively to clients and coworkers in both verbal and written formats.
- Ability to travel regularly for work.
- Ability to track multiple tasks on various timelines simultaneously while working largely autonomously to meet client needs.

Preferred Candidate Attributes: (Any/all of these are considered beneficial but not required.)

- Specific knowledge or experience in accessible design and construction.
- Specific knowledge or experience using Procore and/or BlueDAG software to manage projects.
- Additional certifications related to accessibility, code compliance, or project management.
- Experience in consulting work of a similar nature.
- Experience working on design and construction projects for the hospitality industry.

Starting annual salary commensurate with candidate's qualifications and experience. (\$70,000-\$ 85,000)

To Apply:

Please send resume and cover letter to dana.barton@building-one.com. Please use your cover letter to describe how your unique abilities will fit with the team at Building One. Responses without cover letter will not be considered.